

GUIDE · TEACHERS AND CHAPERONES

TEACHER QUICK GUIDE

The short version — what teachers and chaperones need to know on the day. Print it and hand it to every adult coming with you.

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WHAT THE VISIT IS

An instructor-led educational programme on private farm property, emphasising hands-on learning in agriculture, ecology, and environmental science. Programmes run about two hours.

10:00	ARRIVAL Unload to the picnic area, restroom break
10:15	SAFETY ORIENTATION Boundaries, animals, what to do if separated
10:30	ACTIVITY OF CHOICE The hands-on block you chose when planning
11:00	SNACK AND BREAK Bring your own; shaded tables and shelters
11:15	FARM TOUR OR TRAIL HIKE On foot, or by trailer if distance is a concern
11:45	LOAD UP Back to the buses
12:00	DEPARTURE Fits inside one bus dispatch

This is the block most schools run and every part of it is negotiable. Your group may stay on the farm after the programme, during regular hours, at no extra admission.

WHO DOES WHAT

TEACHER / CHAPERONE LEADER

Coordinates scheduling, counts, and chaperones in advance. Reviews expectations with students and adults before arrival. Carries emergency contacts, medications, and a first-aid kit.

CHAPERONES

Actively supervise assigned students, reinforce safety rules and instructor guidance, and model respectful listening during instruction.

FARM INSTRUCTORS

Lead activities, manage safety, operate all farm equipment, and make the final decisions on participation, group flow, and activity structure.

CLOTHING AND SUPPLIES

REQUIRED

- Long sleeves and long trousers
- Closed-toe shoes — no sandals or open-toe footwear

BRING

- A filled water bottle for every person — no potable running water on site
- Snacks, and lunch if needed
- Bug spray and sunscreen

SUPERVISION RULES

- Students stay with their assigned group at all times
- No independent exploration or side activities during the programme
- When an instructor is speaking, everyone stops and listens — chaperones included
- Instructor directions are final and are issued for safety and learning

Not following these may mean removal from an activity, early dismissal, or termination of the visit if safety is compromised.

Field trips are for registered students. Younger siblings may not take part in activities and must stay with a separate supervising adult in the designated areas.

FEES AT A GLANCE

The two-hour programme is \$14.00 per child, with a \$200.00 minimum per group.

STUDENTS	GROUP FEE	PER STUDENT
20	\$280.00	\$14.00
30	\$420.00	\$14.00
45	\$630.00	\$14.00
70	\$980.00	\$14.00

- One complimentary chaperone per 5 students
- Additional adults pay \$3.50 weekday, \$4.00 weekend admission
- Includes admission, all guided activities, and farm produce for each student
- Invoiced against a purchase order; payment due one week before the visit

PHOTOGRAPHY

Photography and video may occur during the visit for educational and promotional purposes. We rely on your school's existing FERPA and photo consent procedures rather than collecting our own. Tell farm staff on arrival about any opt-outs.

WHO TO ASK

Questions about a visit, a policy, or an accommodation go to either of us directly. Texting is the fastest way to reach the farm — we are usually outside.

TOM BROWN

Owner — tom@themeadowlarkfarm.com

SAYAKO SCHWING

Production Specialist — sayako.kanie@gmail.com

FARM PHONE

(316) 518-8907 — text or call

ADDRESS

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